



TOWN of WAREHAM
Board of Selectmen/Sewer Commissioners
Meeting Agenda

7:00 P.M. Wareham Multi Service Center, Selectmen's Meeting Room 320, 48 Marion Road,
Wareham, MA

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. CITIZENS PARTICIPATION**
- 5. WESTFIELD DISCUSSION**
- 6. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - b. Approval of August 27, 2012 executive minutes.
- 7. 7:15 HEARING – FY13 RESIDENTIAL FACTOR**
- 8. LICENSES AND PERMITS**
 - a. Seasonal Liquor License Extension Request for Bay Point Club, 19 Bay Pointe Drive, Onset.
- 9. SEWER BUSINESS**
 - a. Discussion with CDM re. update on closeout of Contract 2 sewer project.
 - b. Any other sewer business.
- 10. TOWN BUSINESS**
 - a. Special Legislation for sewer commissioners.
 - b. Town Administration position.
 - c. Funding source for Contract 2.
 - d. Discussion re. Beaches and Parks Committee.
 - e. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.
- 11. TOWN ADMINISTRATOR'S REPORT**
- 12. LIAISON REPORTS**
- 13. ADJOURNMENT**
- 14. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

MINUTES OF MEETING OF SELECTMEN / SEWER COMMISSIONERS

Date of Meeting: November 13, 2012
Date of Transcription: November 14, 2012
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

Chairman Holmes called the meeting to order

2. ROLL CALL

Selectmen Present: Stephen M. Holmes, Chairman
Cara A. Winslow, Clerk
Ellen M. Begley
Alan H. Slavin
Peter Teitelbaum

Also present: Derek Sullivan, Interim Town Administrator

3. ANNOUNCEMENT

The OBA will be hosting a New Years Eve Party at Bay Point Country Club, tickets cost \$50 per person. Please call Eleanor Martin at 508-295-7072 or Claire Smith at 508-295-4356 or Rudy Santos at 508-295-2374

Turning Point and Sally Morrison are looking for people to pick a Kid Comfort Kits.

Selectman Begley thanked Bob White and Sharon Boyer as well as the countless volunteers assisting with the Veterans Day Parade.

The Historical Commission will be hosting Tim Weisburg "ghost or legend" on November 19th 7pm at the Methodist Meeting House.

The Wareham Village Association will be having a Christmas Parade on December 8th.

Toast for Teachers will be held on November 27th at Piper Beau's from 6-9pm.

The Wareham Village Association still has some tickets left for the Frosty Train Ride.

The Board of Selectmen will not be meeting on November 20th. The next regular meeting will be held on November 27th.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-13-12
(CONT'D)

4. CITIZENS PARTICIPATION

Present before the board: Barbara Beach Gomes & Sharon Gomes
Ms. Gomes wanted to thank everyone for voting in favor of their article.

5. WESTIFLED DISCUSSION

(no discussion)

6. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. Approval of August 27, 2012 executive minutes

MOTION: Selectman Winslow moved to approve the special meeting minutes of August 27, 2012 with the change of the word executive being changed to special. Selectman Begley seconded.

VOTE: 3-0-2 (Selectman Winslow and Teitelbaum abstained)

7. 7:15 HEARING – FY13 RESIDENTIAL FACTOR

MOTION: Selectman Winslow moved to open the public hearing. Selectman Teitelbaum seconded.

VOTE: 5-0-0 (Unanimous)

Present before the board: Elsa Miller and Steve Curry
Ms. Miller went over examples of the tax rate splits. She stated that the split rate does not increase the tax revenue and if the board decided to split the rate, it could raise the average commercial tax bill to a level that would make Wareham unattractive to businesses. Also many of the town's commercial properties are leased and typically leases pass on the increases to the tenants, thus impacting the small business owners. Selectman Teitelbaum suggested staying with the single rate of 1. Selectman Slavin would like to have a little more time to look the information over before voting.

MOTION: Selectman Winslow moved to close the hearing. Selectman Teitelbaum seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Winslow moved that the Board of Selectmen approve a residential tax rate factor for FY13 of 1. Selectman Teitelbaum seconded.

VOTE: 5-0-0 (Unanimous)

8. LICENSES & PERMITS

- a. Seasonal Liquor License Extension Request for Bay Point Country Club, 19 Bay Pointe Drive, Onset.

The board had questions about the extension request and didn't act on this item.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-13-12

(CONT'D)

Present before the board: Anthony Jeffrey, Professional Bar Service
Mr. Jeffrey was before the board for a one-day liquor license for an event to be held on November 23rd at the Buzzards Play House.

MOTION: Selectman Winslow moved to approve the application by Professional Bar Service for a one-day liquor permit beer and wine for November 23, 2012 for an event from 7-11:30pm for a theatre production at Buzzards Bay playhouse. Selectman Teitelbaum seconded.

VOTE: 5-0-0 (Unanimous)

9. SEWER BUSINESS

- a. Discussion with CDM re: Update on closeout of Contract 2 sewer project.

Present before the board: Mike Guidice & Guy Campinha
Mr. Guidice was before the board with an update on contract 2. He stated that there is a problem upstream from hatch at the Mattapoisett pumping station and that the contractor has agreed to address the problem and re-grade. Some discussion ensued about the bills that have not been paid since May.

10. TOWN BUSINESS

- a. Special Legislation for sewer commissioners

Selectmen Winslow wants this item on the agenda every week to discuss submission of an article. The board will be creating and submitting an article for the April town meeting.

- b. Town Administrator position

Selectman Winslow suggested that the board consider an arrangement with Mr. Sullivan for a one-year contract and appoint him as Town Administrator. She stated that Mr. Sullivan would have a budgeted amount to bring in a consultant for his assistance. Selectman Winslow also stated that they would not fill the Financial Analyst position at this time. Selectman Slavin had concerns about the position not being posted. Selectman Winslow stated she did look at the charter and there didn't seem to be any requirement that they post.

MOTION: Selectman Winslow moved that the board agree with the approval of Town Counsel to enter into contract negotiations with Derek Sullivan with a contract agreement of no more than one year for the position of Town Administrator.

Selectman Teitelbaum seconded.

VOTE: 5-0-0 (Unanimous)

- c. Funding source for contract 2

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-13-12

(CONT'D)

Selectman Winslow stated they would need to ask Town Counsel if the town needs to come up with the entire funding before setting the betterment?

d. Discussion re: Beaches & Parks Committee

Selectman Teitelbaum proposed to establish a Beach and Parks Advisory Committee. He would like the makeup of this committee to be 1 member from the Board of Selectmen and 4 citizen at large members, the members preferably would have land and use business development, marketing and tourist and hospitality background.

MOTION: Selectman Teitelbaum moved that the Board of Selectmen establish a beach and tourism advisory board to the Board of Selectmen for the purpose to study how best to promote Wareham as a tourist destination and report same to the Board of Selectmen. The makeup of the said advisory board to be as follows one member of the Board of Selectmen appointed to a fractional term until April 30, 2013 with one-year terms thereafter, and four members at large with one being appointed for one-year, two members for two-years and one member for three years. Selectman Slavin seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Slavin moved to appoint Selectmen Teitelbaum as the Board of Selectmen member to the beach and tourism advisory board. Selectman Winslow seconded.

VOTE: 5-0-0 (Unanimous)

e. Any other town business not reasonably anticipated 48 hours prior to the posting of this meeting.

11. TOWN ADMINISTRATOR'S REPORT

Mr. Sullivan started off by thanking the board. Mr. Sullivan stated that the Police department earlier this year received a 911 grant for \$17,000 and they just received an additional grant in the amount of \$58,000. Mr. Sullivan asked for the Department Heads to review the fees they charged in hopes to generate some recurring revenue. The Treasurer Collector's office currently charges \$25 for a Municipal Lean Certificate and in checking with the surrounding communities they charge \$50. Mr. Sullivan proposed to increase that fee to be in line with the surrounding communities. This would give an additional \$25,000 in recurring revenue each year. The board asked that this be an agenda item scheduled for the next meeting to give notice to the public.

12. LIAISON REPORTS

Selectman Begley said the Board of Health would not be meeting for the rest of the month, the next meeting will be held on December 5th.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-13-12
(CONT'D)

The Transportation Action Committee met and Mr. Sullivan and Dr. Rabinovitch worked on an RFP that is being reviewed by Town Counsel.

Selectman Begley would like the Cable Advisory Committee to be on the agenda on a monthly basis so the board will be informed of every step of the negotiations.

Selectman Slavin stated that the Audit Committee would not meet with Powers & Sullivan due to the nature of the time frame on setting the tax rate.

Chairman Holmes stated that the board should by Friday receive a draft contract to review between the Town and WCTV.

13. ADJOURNMENT

Selectman Winslow moved to adjourn Selectman Begley seconded.

VOTE: 5-0-0 (Unanimous)

14. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,
Janet Wilson
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 11-27-12

Attest: *Cara A. Winslow*
Cara A. Winslow, Clerk

Date Signed: 11-27-12

Date sent to the Town Clerk: 11/29/12

